



**Localize Global Health Security Project (LGHS)**  
 Grant Opportunity Announcement  
 Request for Applications (RFA) No. RFA\_ZM001  
 Zambia Bidders’ Conference on July 11, 2024

**Responses to Questions**  
 Posted on July 16, 2024

#	Question	Answer
<b>Application Questions</b>		
1.	Should grant applicants have a Unique Entity Identifier (UEI) provided by <a href="https://sam.gov">SAM.GOV?</a>	Applicants must have a UEI to receive an award from the Panagora Group. The process of obtaining a UEI may take many weeks. More information can be found at <a href="https://sam.gov/content/entity-registration">https://sam.gov/content/entity-registration</a> .
2.	<p>One requirement is that the grantee should be compliant.</p> <p>Please advise what compliancy will be required.</p>	<p>Applicants will develop their applications based on their understanding of needs, their prior institutional experience, and their determination of the approaches that would be feasible and successful. In all cases, applicants shall clearly explain the rationale for the proposed approaches chosen. To facilitate a competitive review of the applications, the Panagora Group will consider only applications that conform to the following criteria:</p> <p>The application narrative should be clear, concise, and organized according to the RFA instructions, included below:</p> <ul style="list-style-type: none"> <li>• The document should be in 12-point Times New Roman font, single spaced, with 1 inch/2.5 cm margins.</li> <li>• Full applications should not exceed 18 pages; page maximums for specific parts are provided in the technical and cost application sections below.</li> <li>• Applications should be written in English.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Technical and cost applications should be separate files.</li> <li>• The budget must be in Excel 2003 or later and compatible with an MS Windows XP operating environment. All calculations and formulas must be visible and unlocked and worksheets must be connected.</li> <li>• The budget narrative must explain the contents of all budget lines. The basis for all costs must be explained, such as vendor quotations and labor law requirements.</li> </ul> <p>In addition, to be fully compliant, applications should include:</p> <ul style="list-style-type: none"> <li>• A UEI number</li> <li>• Completed signed required Representations and Certifications</li> <li>• A copy of the applicant’s current and up-to-date registration</li> <li>• Identification of Entity Principals legally authorized to bind the institution</li> <li>• Past Performance Information</li> <li>• Completed Budget and Budget Narrative</li> </ul> <p>All applications received by the deadline will be reviewed for responsiveness to the specifications outlined in these guidelines and the application format. Applications should take into account the evaluation criteria in Section E.</p> <p>Applicants can find the full list of application guidelines under Section D of the RFA.</p>
3.	Which parts of the Southern Province will need the program intervention? Is it all parts of the province or are there specific critical areas?	The LGHS grants program will focus on the implementation of GHS activities in all of the Southern Province. Applicants should specify in their application their proposed program coverage area within the province, including which districts (and/or sub-district areas, if applicable).

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4.	Have you determined any districts of preference?	No. The LGHS grants program will focus on the implementation of GHS activities in the Southern Province. Applicants should specify in their application their proposed program coverage area within the province, including which districts (and/or sub-district areas, if applicable).
5.	Are you providing a template for the full proposal?	The technical application does not have a template. Bidders should prepare their applications according to the instructions in Section D: Application and Submission Guidelines of the RFA. LGHS provided a template for the required budget and its accompanying budget narrative along with the RFA already.
6.	We run an advertising and communications agency. Would we fit the profile of the grantee to execute the Technical Focus Area 2?	Eligibility criteria for applicants are outlined in Section B. We encourage applications from organizations across different sectors and industries that have applicable skills to implement activities in the technical focus areas, including those who have not traditionally engaged in development programming but who are interested in building their capacity to contribute to public health security.
7.	Can a for-profit vendor specializing in agriculture apply?	<p>This competition is open to any local nongovernmental organization that is either a nonprofit, not-for-profit, or for-profit entity registered in Zambia with the Patent and Companies Registration Agency (PACRA) <a href="https://www.pacra.org.zm/">https://www.pacra.org.zm/</a>.</p> <p>Grant support will be extended to local entities that are legally registered according to the law of Zambia and seek to strengthen their country's global health security capacity. These may include:</p> <ul style="list-style-type: none"> <li>● Not-for-profit and for-profit non-governmental organizations (NGOs)</li> <li>● Civil society organizations</li> <li>● Community-based organizations (not-for-profit and for-profit)</li> <li>● Local cooperatives or associations</li> <li>● Private enterprises</li> </ul>

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		<p><b><i>Organizations based outside of Zambia will not be considered eligible for grant support.</i></b></p> <p>While for-profits are eligible to apply, no profit or fee is allowed under LGHS-funded subawards (ADS 302sai, Profit under USAID Assistance Instruments, and <a href="#">ADS 302</a>). Applicants can find the full set of eligibility requirements under Section C of the RFA.</p>
8.	Can joint ventures apply?	<p>Collaboration between the different sectors will depend on the nature of the activities. Applicants should, to the best of their ability, identify existing multisectoral collaborations and mechanisms for coordination in their proposed program areas and describe how they will work with those. Applicants are encouraged to investigate successful models of collaboration/One Health approaches that can be replicated or scaled up or propose new ones that can contribute to best practices. Collaboration is highly encouraged. However, any joint venture must be legally and formally registered under the laws of the host country to be eligible for institutional award.</p>
<b>Technical Questions</b>		
9.	What zoonotic diseases have been reported thus far in the Southern Province?	<p>We encourage applicants to access information to contextualize, guide, and inform their proposed activities from local resources. This may include the relevant ministries within the government as well as technical, scientific, and research institutions working in public health security and related areas, including zoonotic disease, at the national, provincial, and district levels.</p>